



Town of Orleans

Community Preservation Committee
19 School Road Orleans MA 02653-3699
Telephone (508) 240-3700 – Fax (508) 240-3388

FY25 COMMUNITY PRESERVATION PROJECT APPLICATION

SECTION A

Project Title: Orleans Outdoors

Submission Date: November 20, 2023

Applicant (note if Town, individual or non-profit): Michael Solitro, Town of Orleans - Assistant Planner

Mailing Address: 19 School Road

Co-Applicant, if any (note if Town, individual or non-profit): n/a

Mailing Address: n/a

Project Contact Person: Michael Solitro, Assistant Planner

Telephone: (508) 240-3700 ext: 2336

E-mail: msolitro@town.orleans.ma.us

Federal Tax Identification Number (if non-profit): n/a

Project purpose (Check all that apply):

Open Space Historic Preservation Community Housing Recreation

Project Location/Address: Jonathan Young Windmill Park, Charles F. Moore, Jr. Fieldhouse and Bandstand (Eldredge Park), and Village Green (Snow Library)

Community Preservation Funding Request: \$50,000

Brief Project Summary, including justification of project category checked above: A series of outdoor events during the shoulder season (fall and spring) to educate, entertain, amaze, and inform Orleans residents and visitors on the many happenings of our local committees, agencies, organizations, nonprofits, staff, and local partners benefitting our community. These passive recreational events will be open to all and likely free of charge (or have a minor suggested donation when appropriate). The preservation, rehabilitation, and restoration of each of the three sites shall be incorporated into this project as well. This initiative aligns directly with the recently adopted Town of Orleans [Economic Development Plan](#) outlining the need to enhance public spaces (in the Village Center) to build a critical mass of outdoor experiences/events. Further these events meet one of the plan’s guiding principles of creating memorable seaside town experiences for both residents and visitors. **(as submitted October 31, 2023)**

Updated November 20, 2023

Site preparation and creation of passive recreation activities and facilities at the Jonathan Young Windmill Park, Charles F. Moore, Jr. Fieldhouse and Bandstand, and Village Green. These sites shall be available to

Orleans Outdoors

and accessible by all Orleans residents and visitors. The attached flow chart outlines some of the potential collaborations for the specific projects at each location.

SECTION B

Please attach the following information with all applications:

- **Detailed Narrative:** A detailed but succinct description of the project including goals and objectives, consistency with Community Preservation Act goals, compatibility with the Orleans Community Preservation Plan and the Orleans Comprehensive Long Range Plan, and relevance to the community and its needs.
- **Action Plan and Timeline:** Note the estimated dates for project commencement and completion and list (with an explanation) all action and steps that will be required for project completion, including any legal requirements or any impediments to implementation.
- **Financial Data:** Provide financial information for the project including detailed and total cost, additional revenue sources (public, private, in-kind, volunteer time and services), basis for the fiscal estimates and any other fiscal details currently available. Costs relating to historical rehabilitation/renovation should be clearly identified (if possible) compared to other costs, such as code compliance or accessibility improvements. Applicants are encouraged to submit more than one quotation from potential contractors.

GUIDELINES FOR PROJECT SUBMISSION

- A) Complete Section A, and submit to the CPC via email, between July 1 and Oct. 31
 - You will be contacted by the CPC regarding detailed information to complete the application
 - B) Fully completed applications need to be submitted by Nov. 20. Late applications may be accepted at the discretion of the CPC.
 - Submit **two (2) complete paper copies** of the application and other materials to the Community Preservation Committee, c/o Town Administrator, Town of Orleans, 19 School Road, Orleans, MA 02653. Applications can be dropped off at the front desk.
 - **Applicants must also email complete applications in PDF** to Jennifer Fountain, Administrative Assistant, at jfountain@town.orleans.ma.us. A **single PDF file** which appends materials described in item 3 to the application form is preferred.
1. **Complete Applications must be received by Monday, November 20 to be considered for recommendation at the Annual Town Meeting.**
 2. Funds for approved projects will be available on July 1st following the Annual Town Meeting upon submission of appropriate invoices and accounting.
 3. Applicants may be asked to include any maps, diagrams, and/or photographs pertaining to the project. Letters of Support for the project from community organizations or other sources may also be submitted. Clear, concise presentation of materials is appreciated by the Committee.
 4. The Community Preservation Committee may require additional (or more detailed) information or further clarification to a submitted application.
 5. Prior to submission of funding applications, applicants should review the Community Preservation Act (MGL, Chapter 44B, through the Community Preservation Coalition website), the Orleans Community Preservation Plan and the Orleans Community Preservation Bylaw, copies of which are available on the Town Web site at <https://www.town.orleans.ma.us/community-preservation-committee>. Nonprofit organizations applying for historic preservation funds for historic structures should obtain a sample copy of an acceptable historic preservation deed restriction (available from the Town Administrator's office) since this type of document will be required. Applicants other than the

Town of Orleans should also obtain a sample copy of the Agreement with the Town of Orleans that all successful nonprofit applicants will be required to sign. Please contact the Administrative Assistant by email with any questions.

6. Eligible projects must address one or more of the uses outlined in the Community Preservation Act, Sections 2 and 5 (2), as follows:

Open Space: Acquisition, creation, and preservation of land to protect existing water supply/aquifer areas, agricultural and forest land, coastal lands, frontage to inland water bodies, wildlife habitat, nature preserves and scenic vistas.

Community Housing: Acquisition, creation, preservation, and support of community housing defined as housing for low and moderate income individuals and families, including low and moderate income senior housing. The Community Preservation Committee is required to recommend, wherever possible, the reuse of existing buildings or construction of new buildings on previously developed sites.

Historic Preservation: Acquisition, preservation, rehabilitation and restoration of historic structures and landscapes that have been determined by the local historic preservation commission to be significant in the history, archeology, architecture or culture of the Town or that are listed on the State Register of Historic Places. Plans for restoration and rehabilitation must comply with Secretary of the Interiors' standards.

Recreation: Acquisition, creation, preservation, rehabilitation, and restoration of land for active and passive recreational uses, including land for community gardens, trails and noncommercial youth and adult sports and the use of land as a park, playground, or athletic field and for preservation and restoration of recreational facilities. (Community Preservation funds cannot be used for a stadium, gymnasium, or similar structures or for the acquisition of artificial turf for athletic fields.) *Dec. 1, 2022*

SECTION B

Detailed Narrative:

This project marries the goals of the Community Preservation Act to preserve open space and further develop outdoor recreational facilities along with the vision of the Orleans Economic Development Plan to protect and preserve our natural assets, fostering sustainable year-round outdoor recreation, and creating memorable seaside town experiences. All while maintaining and promoting Orleans as the arts and cultural center of the Lower Cape.

This project brings together several community partners in gathering the public for recreation during the shoulder season (fall and spring) at Jonathan Young Windmill Park, Charles F. Moore, Jr. Fieldhouse and Bandstand (Eldredge Park), and Village Green (Snow Library). The sites will be prepared for passive recreation activities and to educate, entertain, and inform Orleans residents and visitors on the happenings and good works of our many community stakeholders. Each site shall be preserved and restored to provide more welcoming and accessible passive recreation opportunities for all.

Orleans Outdoors brings together the people and passions of Orleans while (re)introducing many to three beautiful public spaces. We will prepare the three locations to be more welcoming, accessible sites, appropriate for gathering, and most importantly, open to all for recreation and leisure.

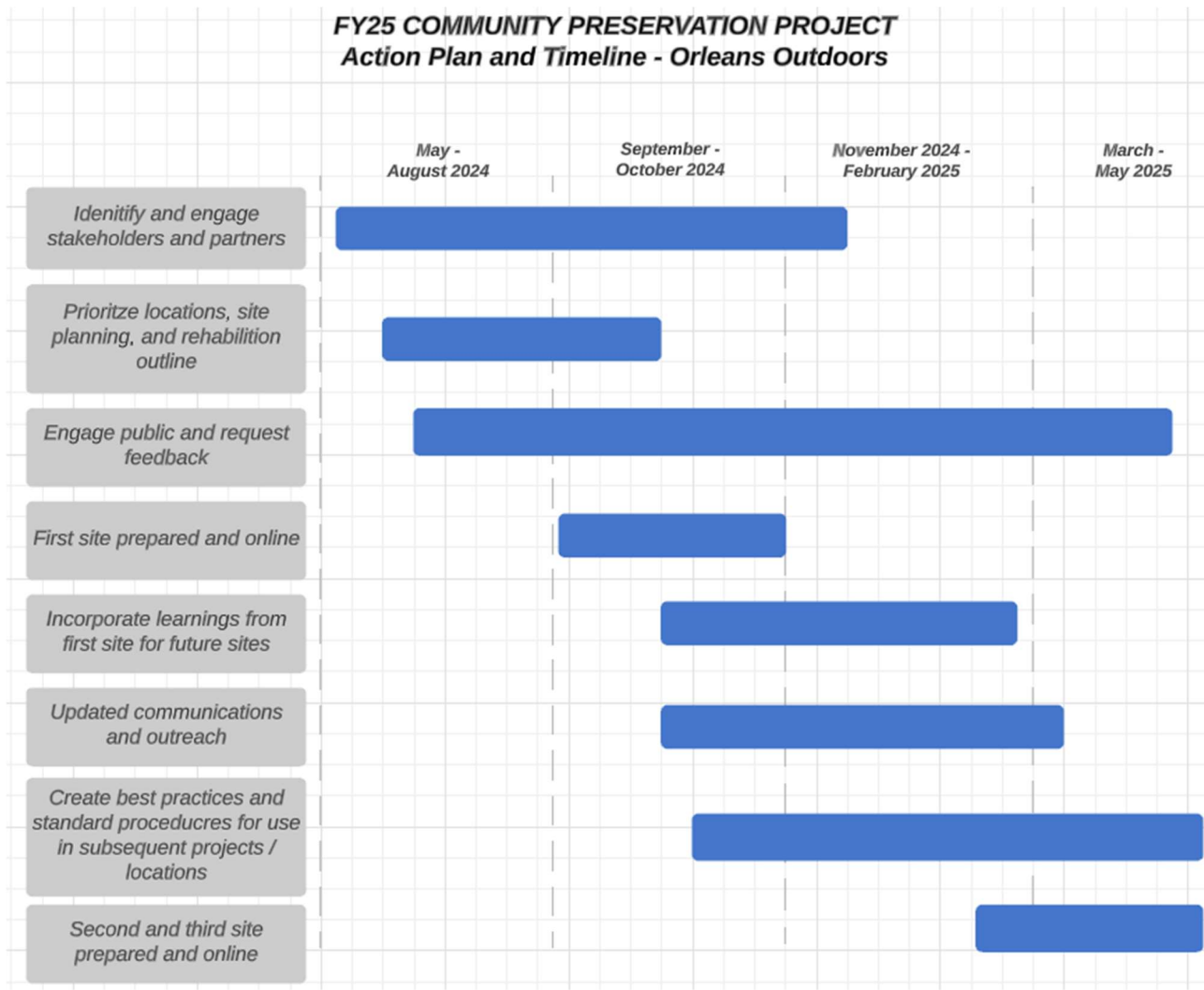
Passive or unorganized, noncompetitive recreation is typically not physically strenuous. With activities such as walking, socially gathering, and observing nature in areas like squares, parks, and greens which is the focus of this project.

As noted in both The Town's Village Center Market Study and Town Economic Plan Diagnostic Report, my role was created to advance a common vision and coordinate efforts across various community-based groups. Further, this project addresses two of the specific action items from the Economic Development Plan by enhancing public spaces (in the Village Center) to build a critical mass of outdoor experiences while also increasing public access to (and use of) Town Cove.

This project is supported by the Orleans Cultural District Committee, Orleans Economic Development Committee, Orleans Cultural Council, and other key Town staff and partners. We will work to include the stakeholders identified in the attachment as well as other appropriate collaborators.

As part of the site preparation at each location, together we'll determine the most financially prudent measures to rehabilitate and improve these recreation facilities, so they are more welcoming, and the land and facilities are more functional both in the immediate and long term.

Action Plan and Timeline



Financial Data: Provide financial information for the project including detailed and total cost, additional revenue sources (public, private, in-kind, volunteer time and services), basis for the fiscal estimates and any other fiscal details currently available. Costs relating to historical rehabilitation/renovation should be clearly identified (if possible) compared to other costs, such as code compliance or accessibility improvements. Applicants are encouraged to submit more than one quotation from potential contractors.

\$25,000 - \$45,000 for Charles F. Moore, Jr. Fieldhouse and Bandstand

\$2,500 - \$15,000 for Jonathan Young Windmill Park

\$2,500 - \$10,000 for Village Green

Rehabilitation costs include site preparation and readiness, safety measures for future public gatherings, and dedicated recreation activities are forecasted to be up to 75% of the total site budget.

Permitting, code compliance, and accessibility accommodations are forecasted to be up to 25% of the total site budget.

Complex web of economic development actors in Town

Despite the breadth of actors steering efforts towards community and economic development, there is currently a missing individual or entity acting as the Town's leader in economic development, advancing a common vision and Town goals for economic development and coordinating efforts across the various community-based groups. In the past, this has resulted in either gaps in promotion efforts, competition for audiences, and an unclear brand position for the Town.

Note: The Town's Village Center Market Study report similarly notes this lack of leadership and managing entity for economic development efforts - whether focused on downtown or across Town.

