



Town of Orleans

19 School Road Orleans Massachusetts 02653-3699

Telephone (508) 240-3700 – Fax (508) 240-3388

FY24 COMMUNITY PRESERVATION PROJECT APPLICATION

Project Title: Enhanced Historic Properties Research and Documentation

Submission Date: November 21, 2022

Applicant (note if Town, individual or non-profit): Orleans Historical Commission

Mailing Address: 19 School Road, Orleans MA 02653

Co-Applicant, if any (note if Town, individual or non-profit):

Mailing Address:

Project Contact Person: Ron Petersen

Telephone: 774-722-3862

E-mail: ronpete50@gmail.com

Federal Tax Identification Number (if non-profit):

Project purpose (Check all that apply):

Open Space Historic Preservation Community Housing Recreation

Project Location/Address: Town of Orleans

Community Preservation Funding Request: \$7500.00

Brief Project Summary, Including Justification of Project Category Checked Above:

The Orleans Historic Properties Survey is the mechanism by which the town documents its history. The Survey is a living document that has evolved over the past 50 years, and has been updated from time to time. The Orleans survey documents more than 400 individual structures, as well as areas, cemeteries, monuments, and landscapes. The individual documentation forms are received by the Massachusetts Historical Commission and made public on the Massachusetts Cultural Resources System (MACRIS).

The Historical Commission is proposing a targeted update of the inventory forms for individual properties, known as Form B's. Many of these forms date back to the 1970's. We propose to engage a historic preservation consultant to review, enhance, and update up to 50 of our Form B's, which would include updated photographs, historical narratives, and architectural narratives.

While the current focus of the Historical Commission has been on the Main Street area of East Orleans, we have identified other areas of town where historical resources are concentrated and streetscapes are relatively intact. Examples are Monument Rd, Tonset Rd, and the Locust/Canal Rd areas. This project would facilitate future preservation projects. In addition, Orleans has over 25 buildings that were built before 1776. When these structures were built, the land that became Orleans was still part of a British Province. The documentation of these properties would also be valuable to the understanding of our Town's history and heritage.

Detailed Narrative:

The Orleans Historic Properties Survey is the mechanism by which the town documents its history. The Survey is a living document that has evolved over the past 50 years, and has been updated from time to time. The Orleans survey documents more than 400 individual structures, as well as areas, cemeteries, monuments, and landscapes. The individual documentation forms are received by the Massachusetts Historical Commission and made public on the Massachusetts Cultural Resources System (MACRIS).

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Action Plan and Timeline:

Upon positive Town Meeting action in the Spring of 2023, the Historical Commission will select a historic preservation consultant through the Town procurement process. Upon selection, the Commission will work actively with the consultant in the selection of properties and in the research on each property.

July 1, 2023- Prepare request for proposals

August 1, 2023- Select Consultant

September 1, 2023- begin project

February 1, 2024- File enhanced inventory forms with Mass Historical Commission

Financial Data:

The sum of \$15,000 is requested to engage a historic preservation consultant to prepare up to 50 revised Form B's for the Orleans Historic Properties Survey. This is based on an estimate of \$300 per property.

Please attach the following information with all applications:

- **Detailed Narrative:** A detailed but succinct description of the project including goals and objectives, consistency with Community Preservation Act goals, compatibility with the Orleans Community Preservation Plan and the Orleans Comprehensive Long Range Plan, and relevance to the community and its needs.
- **Action Plan and Timeline:** Note the estimated dates for project commencement and completion and list (with an explanation) all action and steps that will be required for project completion, including any legal requirements or any impediments to implementation.
- **Financial Data:** Provide financial information for the project including detailed and total cost, additional revenue sources (public, private, in-kind, volunteer time and services), basis for the fiscal estimates and any other fiscal details currently available. Costs relating to historical rehabilitation/renovation should be clearly identified

(if possible) compared to other costs, such as code compliance or accessibility improvements. Applicants are encouraged to submit more than one quotation from potential contractors.

GUIDELINES FOR PROJECT SUBMISSION

Please submit **two (2) complete paper copies** of the application and other materials to the Community Preservation Committee, c/o Town Administrator, Town of Orleans, 19 School Road, Orleans, MA 02653 by Nov. 21, 2022. **Applicants must also email complete applications in PDF** to Jennifer Fountain, Administrative Assistant, at genuinejenfountain@gmail.com. A single PDF file which appends materials described in item 3 to the application form is preferred.

1. Applications must be received by Monday, November 21 to be considered for recommendation at the Annual Town Meeting.
2. Funds for approved projects will be available on July 1st following the Annual Town Meeting upon submission of appropriate invoices and accounting.
3. Applicants may include any maps, diagrams, and/or photographs pertaining to the project. Letters of Support for the project from community organizations or other sources may also be submitted. Clear, concise presentation of materials is appreciated by the Committee.
4. The Community Preservation Committee may require additional (or more detailed) information or further clarification to a submitted application.
5. Prior to submission of funding applications, applicants should review the Community Preservation Act (MGL, Chapter 44B, through the Community Preservation Coalition Web site), the Orleans Community Preservation Plan and the Orleans Community Preservation Bylaw, copies of which are available on the Town Web site at <https://www.town.orleans.ma.us/community-preservation-committee>. Nonprofit organizations applying for historic preservation funds for historic structures should obtain a sample copy of an acceptable historic preservation deed restriction (available from the Town Administrator's office) since this type of document will be required. Applicants other than the Town of Orleans should also obtain a sample copy of the Agreement with the Town of Orleans that all successful nonprofit applicants will be required to sign. Please contact the Administrative Assistant by email with any questions.
6. Eligible projects must address one or more of the uses outlined in the Community Preservation Act, Sections 2 and 5 (2), as follows:

Open Space: Acquisition, creation, and preservation of land to protect existing water supply/aquifer areas, agricultural and forest land, coastal lands, frontage to inland water bodies, wildlife habitat, nature preserves and scenic vistas.

Community Housing: Acquisition, creation, preservation and support of community housing defined as housing for low and moderate income individuals and families, including low and moderate income senior housing. The Community Preservation Committee is required to recommend, wherever possible, the reuse of existing buildings or construction of new buildings on previously developed sites.

Historic Preservation: Acquisition, preservation, rehabilitation and restoration of historic structures and landscapes that have been determined by the local historic preservation commission to be significant in the history, archeology, architecture or culture of the Town or that are listed on the State Register of Historic Places. Plans for restoration and rehabilitation must comply with Secretary of the Interiors' standards.

Recreation: Acquisition, creation, preservation, rehabilitation and restoration of land for active and passive recreational uses, including land for community gardens, trails and noncommercial youth and adult sports and the use of land as a park, playground or athletic field and for preservation and restoration of

recreational facilities. (Community Preservation funds cannot be used for a stadium, gymnasium, or similar structures or for the acquisition of artificial turf for athletic fields.)

Sept, 2022