

EXPANDED
Orleans Select Board Goals for FY 22
Adopted: September 22, 2021

1. Public Safety	<u>SB Lead</u> <u>Staff Lead</u>	<u>Status as of : 09/22/21</u>	<u>Priority</u>
1.1. Manage COVID-19 through frequent public communication and respond to needs of Health, Fire-Rescue, Police and other town departments and schools consistent with State and Federal guidelines.	SB: K. Galligan Staff: J. Kelly	<ul style="list-style-type: none"> • Regular SB Meetings included COVID-19 updates through June 2. 	2 – KG ? – MR
1.2. Develop a plan to consistently ensure compliance/enforcement with town’s regulations, including but not limited to: signs, zoning, parking, animal control, noise, lighting & construction. Further, encourage and provide resources for traffic calming measures.		<ul style="list-style-type: none"> • Parking enforcement program implemented including prioritized seasonal parking problem areas; updated parking regulations and fines effective June 15; hired seasonal PEO hired; contracted with outside vendor to provide on-line services including ticket entry, payment, collections and scofflaw enforcement. • Complete for animal control, private property walking paths, updated noise bylaw. 	2 – KG 1 – MR 1 – AR
2. Fiscal Stability			
2.1. Review and compare the newly created enterprise funds. Incorporate lessons learned.		<ul style="list-style-type: none"> • STM 10/31/20 Voted in Favor • Progress achieved during work sessions in Dec and Jan. • All 5 FY22 Enterprise Fund Budgets approved at ATM. • Continue to investigate for endeavors like additional charging stations and applicable town departments. 	2 – KG ? – MR 2 – AR
2.2. Create/reactivate the Long-Term Capital Planning Task Force to work with Finance Director to plan for future capital expenditures with the goal of using debt drop-off to keep tax rate as stable as possible.		<ul style="list-style-type: none"> • No action taken to date. • High priority for long-term goals like reducing carbon footprint, resiliency for storm and weather challenges for road, communications, and supply access as well as housing, recreation, library, COA, and other public facilities. 	1 – KG 1 – MR 1 – AR

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3. <u>Improve Delivery of Government Services</u>			
3.1. Revise town website for easier navigating and option of interactive communication with the public, including opportunities such as internet permit applications.	SB: A. Reed Staff: S. Eaton, P. VanDyck	<ul style="list-style-type: none"> • Wastewater Infrastructure page created • Online burn permits start 1/15/21 • Permits already online are: Express Building Permits, Electrical & Plumbing, Beach and Transfer Station and Shellfish Permits. • Meetings & research has begun with key Town staff to identify interactive features, new payment options, records storage, and vendors. • Weekly mtgs w/ Town staff are being held and vendors are being interviewed. Public survey in the Spring. • Contract signed to upgrade website on 7/7/21. • In progress with updates coming 	1 – KG 2 – MR 2 – AR
3.2. Encourage informal, multi-board/committee communication around town-wide initiatives.	SB: A. Reed Staff: J. Kelly, G. Meservey	<ul style="list-style-type: none"> • Brainstorm session held 11/12/20 • First discussion with key staff held 12/4/20. • Post Sewer Hardscape Improvement Task Force Charge approved 6/2 and first meeting 7/22. • Just started in July and need to continue on key initiatives like wastewater, facilities, and economic development and climate change opportunities. I believe all 3 aspects of this goal are of the same priority and are all tied together and should be accomplished in tandem. 	4 – KG 2 – MR 1 – AR

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<p>3.3. Ensure Select Board Liaisons report regularly to the Select Board, so board members and the public are informed about all the work being done by committees and boards on behalf of the Town.</p>	<p>SB: Chair</p>	<ul style="list-style-type: none"> • Ongoing • This needs to be rethought or complimented with direct reports from each committee/board to the SB to remove filters of liaison. • Should explore Chair’s monthly roundtable with SB Chair or similar structure for informal coordination and advocacy of work being done at volunteer level. 	<p>2 – KG 4 – MR 1 – AR</p>
<p>3.4. Create policy for staffing committees and boards to effectively match volunteers with services needed.</p>		<ul style="list-style-type: none"> • Update Citizen Interest form - DONE 	<p>? – MR</p>
<p>3.5. Create Orleans specific job description for minimum required Select Board responsibilities and obligations.</p>		<ul style="list-style-type: none"> • Needed for chair, vice chair, clerk, and members as well as rotations schedules and holding of chairmanships for all boards. If SB models, it can act as example for other boards to follow and train leadership and rotation of new volunteers. • High priority as part of continuum of service; job description, owner’s manual of operating, and public thank you for service rendered as well as mentoring of new leadership through past chair positions 	<p>4 – KG 4 – MR 1 – AR</p>
<p>3.6. Create a “Digital Ombudsman” to receive questions and complaints from citizens interacting with town government to be monitored by all Select Board members and Town Administrator to ensure resolution.</p>	<p>SB: A. Reed</p>	<ul style="list-style-type: none"> • Ask the Select Board page created • STM 10/31/20 Info and FAQs • After STM Citizen Survey launched 11/18 	<p>2 – KG 3 – MR</p>
<p>3.7. Oversee growth and scope of the Town’s Recreation Program to broaden, deepen, and connect the program with all parts of our population.</p>			
<p>3.8. Develop comprehensive financial reporting for posting on Town website.</p>	<p>SB: M. Runyon</p>		

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4. <u>Environmental Sustainability</u>			
4.1. Evaluate all town owned waterway access points for convenient and safe public access, while also addressing issues around ongoing sea level rise. This should include consideration of parking regulations, fees and enforcement.		<ul style="list-style-type: none"> No action to date Link to roundtable with wayfinding, public amenities, and regulation enforcement/signage to culture of stewardship and access sets tone for public use. 	1 – MR 2 – AR
4.2. Request the Renewable Energy Committee research and recommend further measures along with funding opportunities for further reductions in the Town’s carbon footprint.		<ul style="list-style-type: none"> Retained Weston & Sampson to complete PV evaluation study for potential projects. Participating in CVEC Round 6 Program with 3 projects. CVEC RFP to be issued in Aug. 2021 Public forums on Town and individual options to ensure Orleans’ survival but tie into work of other organizations well beyond town with complimentary agendas like OCF, APCC, CCC 	1 – KG 1 – MR 1 – AR
4.3 Direct Town Administrator to consolidate staff reporting of Environmental activities including, but not limited to, wastewater, drainage, Green Communities, solar energy, pesticides/ herbicides, EV charging stations, Town vehicles, recycling, porta-potties, trash receptacles, litter, native plantings, etc. to a single department.	SB: M. Runyon Staff: T. Daley	<ul style="list-style-type: none"> To be developed. Identify possible state resources and directives. 	
5. <u>Planning for the Future of Orleans</u>			
5.1. Kick-off the Charter Review Committee and set a time frame when recommended changes would be brought to Town Meeting.	SB: K. Galligan Staff: J. Kelly	<ul style="list-style-type: none"> Oct 5 kick-off meeting held CRC focusing on May 2022 ATM On-going and should continue 	2 – KG 3 – MR 3 – AR

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<p>5.2. Oversee multiple phases of advancement of the Comprehensive Wastewater Management Plan, including Downtown Sewer Facilities construction, Meetinghouse Pond sewer design, Permeable Reactive Barriers, the Oyster Pilot Project and opportunities for cleaning freshwater ponds.</p>	<p>SB: K. Galligan Staff: T. Daley, R. Collins</p>	<ul style="list-style-type: none"> • Downtown Sewer Project weekly meetings began 9/24/2020 • Discussion on scope of services to assist in determining potential Phase 3, 4 and 5 projects to be discussed 8/11/21 with funding request for 10/25/21 STM • Get new consultant to finish CWMP for next phase 	<p>1 – KG 1 – MR 1 – AR</p>
<p>5.3. Support the Nauset Estuary Stakeholder Group workplan to bring comprehensive permitting proposal to Town Meeting for appropriation.</p>	<p>SB: M. Mathison Staff: Nate Sears</p>	<ul style="list-style-type: none"> • FY22 Project Funding Approved ATM May 2021 • EENF being finalized for submission at end of July 2021 to the MEPA Office. 	<p>1 – KG 3 – MR</p>
<p>5.4. Use multiple tools to engage residents in conversations about all aspects of Town life to create a vibrant year-round community.</p>	<p>SB: Andrea Reed</p>	<ul style="list-style-type: none"> • One tool used is public/private effort from OCF to help promote town-wide discussion with recent workshops on warrant and housing. Town-wide surveys for wayfinding in process and planned for Gov Prence study. • OCF continues to host forums including most recent for community center. Next will be for NRSD project. Orleans Chamber continues to be a communications partner for sewer construction updates, COVID resources, public health alerts with PD and BOH, Code Red function, and changes to the Town website. • Not nearly done yet. Need to reorganize through a new Office of Community Life working with new website to make all communications more direct, including town services, participation, newsletters, and events. 	<p>3 – KG 4 – MR 3 – AR</p>

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<p>5.5. Identify resources to leverage investment in new facilities and infrastructure (e.g., improved cellular & internet coverage) including federal, state, county and private grants, agencies and local resource partners.</p>	<p>SB: Andrea Reed</p>	<ul style="list-style-type: none"> • TA, Planner, DPW have submitted grants to cover hardscape & maintenance projects that otherwise would be on Town budget. Could be referenced if effort is different here as in Complete Streets/CC Commission coordination for eventual submittal on local and State level funding. • PB is making progress and has retained the services of CCC for a SWOT analysis or Orleans economic future. • Ongoing and should continue 	<p>1 – KG 4/5 – MR 3 – AR</p>
<p>5.6 Broadband</p>	<p>SB: Andrea Reed</p>	<ul style="list-style-type: none"> • Meetings have begun through Orleans Rep to the CCC. • Ongoing and should continue 	<p>5 – KG 4 – MR 3 – AR</p>
<p>5.7 Create policy and funding stream around family support to make Orleans a viable option for future generations to live and work here.</p>		<ul style="list-style-type: none"> • Create access to universal pre-K, early childhood care, recreation, and housing support through vouchers, subsidies, and credit programs paid for without additional tax burden. Retail marijuana 3% sales tax income can help. 	<p>2 – AR</p>