



Town of Orleans

Community Preservation Committee
9 School Road Orleans MA 02653-3699
Telephone (508) 240-3700 – Fax (508) 240-3388

FY27 COMMUNITY PRESERVATION PROJECT APPLICATION

(for consideration at Annual Town Meeting in **Spring 2026** or Special Town Meeting in **Fall 2026**)

SECTION A

Project Title: NW Schoolhouse safety additions **Submission Date:** 11/17/2025

Applicant (note if Town, individual or non-profit): OddFellows 132/NW Schoolhouse

Mailing Address: 2 Namskaket Road, Orleans

Co-Applicant, if any (note if Town, individual or non-profit):

Mailing Address:

Project Contact Person(s): Paul Davies

Telephone: 508 237 4422

E-mail: pdavies344@yahoo.com

Federal Tax Identification Number (if non-profit): 13611

Project purpose (Check all that apply):

Open Space YES: Historic Preservation Community Housing Recreation

Project Location/Address: 2 Namskaket Road

Community Preservation Funding Request: \$ 12,338.84

Brief Project Summary, including justification of project category checked above:

The NW Schoolhouse is pleased to report that the restoration of the old hall's kitchen (and necessary safety improvements to satisfy the Board of Health) is being completed right now. All this has occurred with the generous support of the Orleans Community Preservation Committee. All of us who have worked on the project are extremely grateful for the support from your committee. Finally, Orleans will have an exceptional place for residents and summer visitors to enjoy all types of events and activities including the service of a commercial kitchen.

A few small items are still needed to ensure the public areas allow the safest operation. A small grant of \$12,338.84 should cover the cost of a suitable fire alarm call box, appropriate tile for a hygienic kitchen area that is easy to clean, and the final sheet rock installation.

Details of the costs are included on a separate page.

SECTION B

Please attach the following information with all applications:

- **Detailed Narrative:** A detailed but succinct description of the project including goals and objectives, consistency with Community Preservation Act goals, compatibility with the Orleans Community Preservation Plan and the Orleans Comprehensive Long Range Plan, and relevance to the community and its needs.
- **Action Plan and Timeline:** Note the estimated dates for project commencement and completion and list (with an explanation) all action and steps that will be required for project completion, including any legal requirements or any impediments to implementation.
- **Financial Data:** Provide financial information for the project including detailed and total cost, additional revenue sources (public, private, in-kind, volunteer time and services), basis for the fiscal estimates and any other fiscal details currently available. Costs relating to historical rehabilitation/renovation should be clearly identified (if possible) compared to other costs, such as code compliance or accessibility improvements. Applicants are encouraged to submit more than one quotation from potential contractors.

GUIDELINES FOR PROJECT SUBMISSION

- A) **For early assistance**, complete Section A, and submit it to the CPC via email, **between July 1 and Oct. 31, 2025**. You will be contacted by the CPC regarding detailed information to fully complete the application by the November 17, 2024 deadline as described in Guideline B below.
 - B) Fully completed applications need to be submitted **by Nov. 17, 2025** for consideration at the Annual Town Meeting. Late applications may be accepted at the discretion of the CPC.
 - Submit **two (2) complete paper copies** of the application and other materials to the Community Preservation Committee, c/o Town Administrator, Town of Orleans, 19 School Road, Orleans, MA 02653. Applications can be dropped off at the front desk.
 - **Applicants must also email complete applications in PDF** format to Jennifer Fountain, Administrative Assistant, at jfountain@town.orleans.ma.us A **single PDF file** which appends materials described in item 3 (below) to the application form is preferred.
1. **Complete Applications must be received by Monday, November 17, 2025 to be considered for recommendation at the Annual Town Meeting** in the Spring of 2026.
 2. Funds for approved projects will be available on approximately July 15th following the Annual (Spring) Town Meeting 2026 upon submission of appropriate invoices and accounting and a signed grant agreement from the CPC.
 3. Applicants may be asked to include any maps, diagrams, and/or photographs pertaining to the project. Letters of Support for the project from community organizations or other sources may also be submitted. Clear, concise presentation of materials is appreciated by the Committee.
 4. The Community Preservation Committee may require additional (or more detailed) information or further clarification for a submitted application including the advice of legal counsel or the Historic Commission.
 5. Prior to submission of funding applications, applicants should review the Community Preservation Act (MGL, Chapter 44B, through the Community Preservation Coalition website), the Orleans Community Preservation Plan and the Orleans Community Preservation Bylaw, copies of which are available on the Town Web site at <https://www.town.orleans.ma.us/community-preservation-committee>. Nonprofit organizations applying for historic preservation funds for historic structures should obtain an opinion from the Orleans Historic Commission about the suitability of their proposal under Orleans historic building guidelines. All historic preservation or rehabilitation must comply with the Secretary of the Interior's Standards for Historic Rehabilitation.
 6. Eligible projects must address one or more of the uses outlined in the Community Preservation Act, Sections 2 and 5 (2), as follows:

Historic Preservation: Acquisition, preservation, rehabilitation and restoration of historic structures and landscapes that have been determined by the local historic preservation commission to be significant in the history, archeology, architecture, or culture of the Town or that are listed on the State Register of Historic Places. Plans for restoration and rehabilitation must comply with Secretary of the Interiors' standards.

Financial Data and Projected Timeline

Item (Rationale)	Supplier	Cost	Timing
<u>Upgraded Fire Alarm Box</u> (The upgraded box facilitates more rapid communication with emergency authorities which is recommended when larger numbers of people might be in attendance and impacted by an emergency)	Johnson Controls	\$2,850	August 2026
<u>Sheet Rock Installation</u> (Originally, plans were for a volunteer to install sheetrock but it has proved to require appropriate expertise to complete the installation)	Lorange Drywall	\$7,829	July 2026
<u>Tile</u> (It is strongly recommended to use tile in a kitchen to make it easy to clean. Installation is covered but assistance is needed to acquire tile)	Cloutiers	\$1659.84	June-July 2026
FY27 Grant Request		\$12,338.84	