

HUMAN SERVICES ADVISORY COMMITTEE
Thursday, February 12, 2026
Skaket Room, Orleans Town Hall

Present: Susan Chandler, Barb Hartford, Fran Kelly, Fran Mustaro, Richard White
Absent: Alex Fitch (ex officio), Meff Runyon (Select Board Liaison)
Guest: Deb Willsea, Cape Cod Toy Library, Inc.

Agenda Items

- **Call to Order**
Susan called the meeting to order at 11:01 a.m.
- **Public Speak**
None
- **Approve Minutes**
VOTE: Richard moved and Fran M. seconded approval of the February 12, 2026 meeting minutes. Approval was unanimous

Old Business

- **Guest: Deb Willsea from the Toy Library**
Susan welcomed Deb and introduced her to the committee. Deb explained that the Toy Library is accessible to everyone on Cape Cod. Outreach is limited by staffing – three part-time paid staff and Deb who works pro-bono. They staged a 2-day event in Orleans in 2024 which was very well attended. The Toy Library moved into a permanent location in December 2025. They are in the process of program development, emphasizing different learning styles and needs, including an infant/toddler service, a sensory room, and space for open play. Relationships are being developed with school psychologists as well as office-based social service staff to utilize their space.

New Business

- **Review of the remaining applications**
Barb presented the application from the **Homeless Prevention Council (HPC)**. After learning that another application had been submitted but not received, she visited HPC and found that the same thing had happened with HPC's application. It was submitted on November 13. HPC has been in existence for 35 years. Their mission is to provide personalized case management solutions to promote stability for all who live in our community. The goal of the program is to assist and empower low- and moderate-income individuals to attain financial independence and preserve their housing. The evaluation section of the application notes "Success for HPC's Personalized Case Management program means keeping Orleans residents and families out of shelters, helping them find safe, stable, affordable housing, and guide them toward self-sufficiency." Case managers are assigned geographically, allowing them to have a better knowledge of the community, its needs and resources. Barb highlighted their various services. Richard expressed his high regard for HPC, noting its seamless coordination

and cooperation with other organizations. Susan was impressed with their goals for next year and noted their evaluation methods.

- **Review the committee's funding recommendations**

Susan distributed a memo from Richard regarding his proposal and rationale for funding agencies. After considerable discussion, **preliminary suggestions** include

- Funding agencies that were funded this year, at the same amount in FY27 except Outer Cape Health Navigator Program. Susan will contact Alex regarding our "obligation" to increase their funding,
- Funding the two new programs, Cape Cod Toy Library and Pleasant Bay Community Boating at half their requests,
- Richard will visit Aids Support Group of Cape Cod's Provincetown office to confirm that they did not apply.

Other Business (future issues and items)

Barb requested that one or more members of the committee provide a tutorial on specific information to look for when reviewing an organization's 990 form.

Richard noted that the portal of the MA Attorney General has audited statements for all 501(c)(3) organizations.

It was agreed to put the 990 tutorial item on a future agenda.

Adjournment

VOTE: Richard motioned and Barb seconded adjournment of the meeting. Approval was unanimous.

The meeting was adjourned at 12:42 p.m.

The next meeting is Thursday, February 26 at 11:00 a.m. in the Skaket Room.

Submitted for approval by Barbara Hartford, Clerk